

FAN Board Meeting Minutes

12/12/2016

Attendees: Morgan Greenwood, Margie James, Tim Boyd, Greg Giesy, Nancy Ellen Locke, Lisa Arkin, Pam Wooddell, Lena Houston-Davisson, Deb Jones, Bernie Corrigan, Carlos Barrerra, Matt Lutter

Guests: Todd Miller, Peg Gearhart

Introduction to Peg Gearhart – Peg is new FAN newsletter designer. Background: Career graphic designer at Oregon Humanities Center.

Motion: Deb Jones moved to amend the agenda. “Move the South Willamette Initiative discussion to the top of the agenda. Seconded: Lisa Arkin Action: No vote.

Motion: Morgan Greenwood moved to switch agenda items VI (FAN Board Communication) and VII (South Willamette Initiative) to top of agenda. Seconded: Greg Geisy. Action: YES – 12/ NO - 0 Motion passes unanimously

VI FAN Board Communication:

Morgan poses the question about how to improve board member communications.

Top suggestions to improve board communications:

1. Put clear, descriptive markers in the Subject Heading of emails. Examples include -
 - a. “Informational”
 - b. “Committee Topic”
 - c. “For Board Review”
2. Committee Reports
 - a. Give a summary at the top of the email in addition to the full report in the body of the email or in the attachment
 - b. Use PDF format for attachment (not all can open Word documents)
 - c. Plan to also give an oral report at the Board meeting in addition to the emailed report
 - d. Reference all attachments so that those receiving the email know that the attachment is not a virus.
 - e. Use attachments and not Google Docs. Not everyone is up to speed with Google.

VII (South Willamette Initiative)

Morgan poses the question: How do we want to proceed with the Refinement Plan? What are our points of agreement?

1. The purpose of this agenda item is to plan how to bring information to the City Council and meet Council’s deadline. Suggestions:
 - a. Decide the scope/boundaries of the project area
 - b. Decide who will serve on the planning team.
 - c. Decide who will be appointed as Ex-Officio members
2. Geographic Scope/Boundaries
 - a. The Red Area is the designated area by City Staff. Includes the main Willamette corridor and commercial areas.

- b. Question: Can the 7 business properties south of 29th be “ceded” to FAN for the duration of the Refinement Plan process.
- c. Question: Are these 7 businesses informed about the Refinement Plan process? Who is reaching out to these businesses?
- d. Suggest that FAN officers check with SHINA and SE chairs to discuss the 7 properties.
- e. Question: What are the criteria for “SW Enhanced Walkability District (shown in green)? Is it the “20 minute neighborhood” idea?
- f. Question: Is up-zoning going to be allowed?
- g. Question: Is it a “red herring” that no residential areas are included in the Refinement Plan?
- h. Question: Is the Planning Commission involved?
- i. Question: Why are there Ex-Officio members on the Planning Team?
 - i. [Suggested answer: to foster neighborhood cohesion]
- j. Question: Will not having a facilitator cause concern or problems? Suggested answers:
 - i. Other refinement planning teams have not used a facilitator.
 - ii. FAN is not controlling the process, FAN is merely guiding the process
 - iii. A city staff person will be assigned and will guide the discussion to conform with state law.

Motion: Tim Blood moved to adopt the Current S.W. Metro Plan Designation/ S.W. Mixed use Area and S.E. Enhanced Walkability and Accessibility District Map. Seconded: Pam Wooddell.

Action: YES – 12/ NO - 0 Motion passes unanimously.

Motion: Greg Geisy moves to schedule another meeting on January 9, 6:00PM to have ample time to discuss this topic. Seconded: Morgan Greenwood. Action: YES – 11/ NO- 0/Abstention - 1 Motion passes.

II. November Board Meeting Approval of Minutes

Motion: Bernie C. moves to adopt the November minutes. . Seconded: Greg G. Action: YES – 9/ NO- 0/Abstentions - 3 Motion passes.

III. Committee Reports

1. Transportation Committee: Todd Miller presenting
 - a. Todd is willing to remain the Transportation Committee Chair (thank you!)
 - b. Update on the S.W. restriping. Todd will get the presentation from the City for the FAN board.
 - c. There will be quarterly meetings
 - d. Committee is moving forward to coordinate the sidewalk and traffic calming projects including Jefferson and Friendly Street Park.
 - i. *Suggestion:* include neighbors already concerned about traffic, speed, traffic volume and parking along Washington Street between 19th and 21st.
2. Outreach Committee: Deb Jones presenting
 - a. Newsletter deadline is 12/24
 - b. Need an article on the S.W. updates
 - c. January 19 is the FAN General Meeting. Topics will include:
 - i. Homeless Issues (Deb will ask Heather S. to present)
 - ii. Community Supportive Shelters

- iii. Eugene Parks and Open Space – ‘Park Usage’
- iv. SW Refinement Plan Update and Recruitment for Planning Team
- v. Human Rights Commission on the Eugene as a Sanctuary City.
- d. EWEB will be asked to submit an article to the newsletter about getting ready for cold weather.
- e. Outreach Budget – how best to use funds?
 - i. Make the newsletter full color
 - ii. Save money by gradually phasing in better paper stock and full color

IV. CSEN Report

Motion: Greg Geisy moves to continue FAN’s participation in CSEN. Seconded: Bernie C. Action: YES – 10/ NO-2/Abstention – 0 Motion passes. Comments during discussion

- CSEN is not a sanctioned entity recognized by the City. CSEN rushes FAN to make decisions.
- CSEN is a valuable mode of communication between 4 neighborhoods . Homeless issue has been a successful collaboration.
- Purpose of CSEN is to discuss topics common to all neighborhood and coordinate planning.
- It takes all 4 neighborhood boards to approve or disapprove a CSEN recommendation. Other than FAN, the other 3 neighborhoods send their chair people to CSEN for better coordination and communication.

Motion: Tim Blood nominates Carlos Barrera, Nancy Ellen Locke, Greg Geisy to serve on CSEN. Seconded: Pam Woodell. Action: YES – 11/ NO- 0/Abstention – 1 Motion passes. Nominees to CSEN: Carlos Barrera, Nancy Ellen Locke, Greg Geisy

Minutes Taken by Lisa Arkin